

Our team of gardeners / grounds maintenance colleagues help maintain your communal gardens / outdoor areas.



About the team

Our Community Spaces team is responsible for managing your external communal gardens to a good standard. Our colleagues are fully trained to use gardening equipment and are compliant in the Control of Substances Hazardous to Health (COSHH).

The team will aim to visit your neighbourhood on a **fortnightly schedule** from April through to November. From November through to March our team visit **monthly** as growth generally slows during the colder months. When the team visit, they will ensure that all designated communal grassed areas, shrubs, and flower beds are well maintained.



What you can expect from us

We will:

- ✓ Carry out a visual check to make sure we're working in a **safe environment**.
- ✓ Always carry identification.
- ✓ Work within health and safety guidelines and **safe working** practices, including wearing correct Personal Protective Equipment (PPE) for all tasks.
- ✓ Pick up litter from lawns, pathways and shrub areas and dispose of this responsibly **each visit**.
- ✓ Won't start using machinery before the hours of 8:00am
- ✓ Cut grass during the growing season **as required**. This is generally mulched on site.
- ✓ Remove or spray weeds on a **regular** basis (weather permitting for spraying and in line with COSHH regulations).

We will:

- ✔ Make sure hedges and shrubs are kept **neatly trimmed**.
- ✔ Prune shrubs **at least twice a year**, and more often if needed, depending on their growth rate, flowering period, and any bird-nesting activity.
- ✔ Make sure all external communal walkways and pathways are kept clean and tidy. This might involve sweeping or cleaning stairwells, walkways, car park areas and bin storage areas.
- ✔ Strim and edge pathways, these are then blown so they are free from debris.
- ✔ Carry out leaf blowing and collection on **scheduled visits** during autumn months.
- ✔ Carry out a gritting service **where the appropriate service charge is in place**. If we're unable to grit, we'll still make sure your grit bins are topped up with grit.
- ✔ Replace any dead or dying shrubs and trees **within the year**, if appropriate to do so.
- ✔ Complete an electronic record of attendance.

