

Leeds Federated Gardening Service Standards

Leeds Federated employs a team of gardeners/grounds maintenance staff to help maintain your communal gardens areas. All our staff members are fully trained to use gardening equipment & are COSHH compliant. The Gardeners work as part of our wider Community Spaces Team.

The service standards you can expect

Our Community Spaces Team has a responsibility to manage your communal gardens to an agreed standard set out with residents. In meeting this objective the team will aim to visit your scheme on a regular scheduled basis. Ideally this will be fortnightly during the periods between April – October but is also dependant on suitable weather conditions. From November through to March our team visit monthly as growth generally slows during the colder months. When the teams visit they will ensure that all designated communal grassed areas, shrubs and flower beds are well maintained.

This will include:

- Carry out a visual check on site to ensure a safe working environment
- Carry their identification badge at all times
- Work within Health and Safety guidelines and safe working practices including wearing correct Personal Protective Equipment for all tasks
- Pick up litter from lawns, pathways & shrub areas & dispose of litter responsibly each visit
- Works involving machinery will not be started before the hours of 08:00am
- Cut grass during the growing season as required. This is generally mulched on site.
- Remove or spray weeds on a regular basis (weather permitting for spraying & in line with COSHH regulations)
- Make sure hedges and shrubs are kept neatly trimmed from pathways
- Prune shrubs at least twice yearly or more frequently when necessary depending on the growth rate, flowering times and bird nesting
- Walkways & pathways - Make sure all external communal areas are kept clean and tidy. Sweeping or cleaning external stairwells, walkways, car park areas and bin storage areas. Strim and edge pathways, which are then blown so they are free from debris
- Carry out leaf blowing & collection on scheduled visits during Autumn months
- Carry out a gritting service where the appropriate service charge is in place, if unable to attend site to grit we will still endeavour to ensure your grit bins are topped up with grit for residents to use
- Replace any dead or dying shrubs and trees within the year if appropriate to do so
- Complete an electronic record of attendance, this is via a vehicle tracker

If you feel the above standards have not been delivered or you have any comments on our service please contact one of our Service Managers ServiceManagers@lfha.co.uk or call 0113 3861000 to speak to them about our service.